KENT COUNTY WATER AUTHORITY

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

March 16, 2023

A meeting of the Board of Directors of the Kent County Water Authority was held on the 16th day of March 2023, at 3:30 p.m. at the offices of the Authority in West Warwick, RI, in the Joseph D. Richard Board Room.

Chairman Boyer opened the meeting at 3:30 p.m. Board members Vice Chairman Jeff Giusti, Treasurer Scott Duckworth, Geoffrey Rousselle, Charles J. Donovan, and Brian Kortz, were all in attendance along with Executive Director/Chief Engineer David L. Simmons, Director of Administration John Duchesneau, Legal Counsel Patrick J. Sullivan, Esq. and Director of Human Resources and Finance Michael Lanfredi. Director of Engineering & Technology Nicole Campagnone and Director of Operations Richard Burns were also in attendance.

Mr. Donovan led the group in the pledge of allegiance.

Approval Of The Minutes

The minutes of the board meetings held on February 16, 2023 were presented for approval. Mr. Duckworth moved the approval, seconded by Mr. Rousselle. The minutes were approved unanimously.

Legal Counsel

CONE Receivership

Mr. Sullivan updated the board on the Center of New England receivership. He said the prospective purchaser filed a motion to ask the Court for additional time to conduct its due diligence in the timeline that was contained in the receivership termination order. Mr. Sullivan said he didn't expect any serious objection.

Director of Finance Report:

Closing Report August 2022 Cash Report

Mr. Lanfredi, Finance Director, explained and submitted the financial report. He reported on the Cash Receipts and Disbursements and Statement of Cash Location FY 2022-2023 as of February 2023 and Statement of Revenues, Expenditures, and Changes in Fund Balance as of February 2023, attached as exhibit "A", and a thorough discussion ensued with regard to the sales and revenue.

Mr. Lanfredi summarized some of the highlights. He said there were 767 accounts delinquent with more than \$100.00.

He said they were going to hang tags indicating a shutoff on March 20, 2023. Ninety nine accounts were scheduled for shutoff.

Chairman Boyer asked how many of the tagged accounts will ultimately be shutoff. Mr. Lanfredi predicted about 8 accounts. Others will pay amounts owed.

Mr. Giusti asked if we checked if the meter was running before shutting the water off. Mr. Simmons said we attempt to contact them numerous times, including knocking on the door, before the shutoff. They do not check the meter.

Mr. Lanfredi went on to say there were 18 active pay plans with about \$4k in charges. He said no pay plans were revoked in February 2023. He went on to say there were 12,200 accounts on auto pay and 4800 receiving ebills.

Mr. Simmons advised the board that they had engaged Invoice Cloud for payment options for customers. He said 2100 customers will receive an email asking them to update their credit card and that KCWA will retain no credit card information. He said customers will be notified of their credit card expiration as well as text to pay. It will be an improved benefit for the customers with additional options for payment of their bill.

Mr. Rousselle moved, seconded by Mr. Duckworth, to accept the reports and attach the same as an exhibit and that the same be incorporated by reference and be made a part of these minutes.

Upon Motion duly made and seconded, it was unanimously,

VOTED: That the Cash Receipts and Disbursements and Statement of Cash Location FY 2022-2023 as of February 2023 and Statement of Revenues, Expenditures, and Changes in Fund Balance as of February 2023, attached as exhibit "A", be approved as presented and be incorporated herein and are made a part hereof.

Point of Personal Privilege and Communication

There was nothing to report under this agenda item.

LEGISLATIVE UPDATE:

Senate Bill S0596-Adding a West Greenwich Board Member

Mr. Simmons introduced the bill. He said this would add a WG member and would raise the quorum to 5 members to act. He reminded the board that one of the Authority's largest customers, Amgen, was in West Greenwich. In addition, the new office and maintenance facility is currently being constructed in West Greenwich as well.

Mr. Giusti asked why the bill was filed. Mr. Simmons said he didn't know.

Mr. Kortz asked if the request was coming from the town.

Chairman Boyer said he had been on many boards and commissions. He said with KCWA board, everyone participates, unlike other boards. He said he thought this was the finest board he served on.

There was a brief discussion on the size of the table in the main meeting room. Mr. Simmons said he made the dais larger to accommodate additional board members if needed.

Chairman Boyer asked Mr. Sullivan about the timetable. Mr. Sullivan said it would likely be sometime in June if it passes at all.

House Bills H5846 - Taking over private water systems.

Mr. Simmons said this bill was sponsored by Rep. Nardone who lives in the Walker Ridge subdivision. Mr. Simmons said the bill was dangerous and would immediately put a financial burden on all water authorities statewide. He said he met with the Water Works Association in RI and they will be penning a letter of non-support.

Chairman Boyer said when these people bought their houses, these risks were in their bylaws and title policies.

Mr. Duckworth said he spoke with Rep. Nardone and said the legislation that was more important were laws that would prevent planning boards and zoning boards from approving these type of subdivision without access to sufficient water, as was done in Walker Ridge.

When asked, Mr. Sullivan queried if the bill had retroactive applicability. He said the bill should expressly say it was applied retroactively. If it applied prospectively, it would give the authorities the ability to control the water availability to each subdivision and generate regulations in connection therewith. Otherwise, the bill would impact by-laws, and title insurance policies, which may cause a chaotic moment.

H5007 Lead Service Line Inventory and Replacement

Mr. Simmons introduced the bill. He said this dealt with lead and galvanized water service lines. This would supply funds to replace these types of service lines especially for disadvantaged communities. He said most of the customers KCWA serves are advantaged communities, so it would be easier for us to self-fund the relatively few services that need replacement.

Chairman Boyer asked about Providence Water. Mr. Simmons said the program is designed for communities like Providence, so their likely to have a high degree of participation.

H5861- PFAS Testing and Regulation

Mr. Simmons again outlined the bill. He said PFAS is a family of chemicals that are being heavily studied for more enforceable regulation because they are appearing in many drinking water sources around the country. He said RI law requires an interim contaminant level below 20 parts per trillion. He indicated that a recent memo from the EPA showed the potential maximum contaminant level the federal govt. will allow is 4 parts per trillion if enacted into law under the Safe Drinking Water Act. This proposed new level requires a change in design for the EG well to deal with the treatment of the PFAS. He said KCWA will put their name in the hat for funds to cover the change of design for treatment plants to remove the PFAS. There is little guidance, he said, for disposal of the waste.

Mr. Giusti asked how the chemical got into the water. Mr. Simmons said a lot of it came from firefighting foam. Mr. Kortz said the chemical is very water soluble, and added that the chemical is everywhere in public life. Mr. Kortz indicated that this problem is not going away, and that the ongoing maintenance and disposal costs will be borne by KCWA.

EXECUTIVE DIRECTOR/CHIEF ENGINEER'S REPORT

ONGOING PROJECTS

OFFICE AND MAINTENANCE FACILITY

Office and Maintenance Facility: Progress Update

Mr. Simmons indicated that the project was moving along. Mr. Duchesneau said he was at the facility today. He said there was excavation and compaction conducted today. Mr. Kortz asked if the camera was up and running again. Mr. Simmons said it was, and that he had Cox setting up a system that would assist the camera transmission.

Chairman Boyer asked about the foundation being set. Mr. Duchesneau said it was scheduled for next week. Mr. Duckworth asked if the town was doing inspections. Mr. Duchesneau said the town was deferring to the architect for that.

IFR 2022

Mr. Burns said there was a kick-off meeting. He said there was quite a bit of work beginning April 12, 2023. He said they would start on Tiogue and New London Tpk. And continue out to Bald Hill Road.

IFR 2021

Mr. Simmons asked the board to approve task order no. 4. This was in the amount of \$173,060.00 for design work to replace the galvanized mains. Chairman asked about the available firms to do the work. Mr. Simmons said that Brito, Boyle and Fogarty, and D'Ambra all were available. There was a brief discussion of news reports of Cardi Corporation's troubles.

Mr. Duckworth moved, seconded by Mr. Rousselle, to approve task order no 4. in the amount of \$173,060.00 for design work to replace the galvanized mains to Geremia and Associates.

Motion made and duly seconded, it was unanimously:

VOTED: That KCWA approves Task Order No. 4 in the amount of \$173,060.00 for design work to replace the galvanized mains.

Meter Change Out Program

Update -Large Meter Program

Ms. Campagnone discussed the progress of the program. She said 253 of 305 were replaced in the large meter program. She said there were 52 left to complete. She added

Thielsch was trying to complete the testing, etc... with the warm weather approaching, they hope to be complete by July 2023.

There being no further business before this board, on motion duly made by Mr. Rousselle, seconded by Mr. Giusti, and carried, the meeting was adjourned at 4:40 p.m.

Dated: April 20, 2023

Patrick J. Sullivan Legal Counsel

KENT COUNTY WATER AUTHORITY CASH LOCATION FISCAL YEAR 2022-2023

AY JUNE			64	37,580,584 37,580,584 (37,580,584) (37,580,584)
L MAY		<u>,</u>	u	-
APRIL			A	37,580,584
MARCH				37,580,584 (37,580,584)
FEBRUARY	3,031,656 231,686 73,293 144,184 4,564,601 7,497,402 1,144,739 73,338 573,074 1,286,247 1,447,795 1,195,800 14,326,593 1,658,620	37,580,584	\$ 37,580,584	37,580,584 (0)
JANUARY	1,894,621 261,000 61,041 143,716 4,334,246 7,007,648 2,036,376 64,815 477,174 1,155,351 1,639,465 1,539,354 1,539,354 1,638,620	37,685,213	\$ 37,685,213	37,685,213 (0)
DECEMBER	2,466,377 117,544 48,835 143,286 4,233,126 7,565,915 1,833,553 56,329 381,634 1,025,070 107,233 1,634,554 1,188,355 15,598,354	38,038,786	98/926,86	38,058,786
NOVEMBER	2,073,894 152,448 36,672 142,913 4,026,467 7,063,482 2,761,980 47,882 2,761,980 47,882 1,639,448 93,673 1,639,304 1,185,265 15,598,354 1,638,620	37,653,832	\$ 37,033,832	37,653,833
OCTOBER			3 31,040,024	37,646,025
SEPTEMBER	1,007,769 44,207 12,467 142,372 3,959,407 8,515,227 2,832,018 31,104 96,967 638,206 66,763 1,624,133 1,180,778 1,558,354 1,658,620	37,408,394	6 50,017,070 6 50,171,274 6 37,406,574 6 37	37,408,394
AUGUST	870,140 102,467 119,082 142,191 3,758,238 8,191,802 3,592,325 22,747 770,530 510,179 53,370 1,621,976 1,179,273 15,598,354 1,658,620	38,191,294	\$67,171,05¢	38,191,294
JOLY	1,540,913 74,560 89,271 142,075 3,674,735 7,700,916 4,524,999 14,358 577,637 382,462 40,009 1,620,652 1,178,310 1,588,620	36,617,670	4 Jo, 01 /, 0/U	38,817,870
CASH LOCATION:	Washington Trust - Deposit Washington Trust - Checking BNYM - 2022B Debt Svc Fund (112326) BNYM - 2022B Debt Svc Res (112328) BNYM - CIP (112541) BNYM - CIP (112542) BNYM - IFR (112542) BNYM - Cap Equipment (112552) BNYM - Cap Equipment (112552) BNYM - 2022A Debt Svc Fund (112553) BNYM - O&M Reserve (112554) BNYM - OR Rev Allow (112591) BNYM - OR Rev Allow (112591) BNYM - SDW 2022A Fund RIIB - SDW 2022A Fund RIIB - EBF 2022B Fund	10181 Total A11 Accounts	I OIGH ALL ACCOUNTS	Cash Receipts and Disb report

KENT COUNTY WATER AUTHORITY CASH RECEIPTS & DISBURSEMENTS FISCAL YEAR 2022-2023

1,20,022 2,437,629 2,437,639 2,438,639 2,437,639 2,437,639 2,438,639 2,437,639 2,438,639 2,437,639 2,438,639 2,437,639 2,438	FY2022 FY2023	RATER	\$ 1,519,334 \$ 2,439,916			1,431,447 1,899,787	1,794,646 1,570,473		_		1,512,508	1,366,634	1.518.776	1 9/16 R7R	\$ 71530750 \$ 15,202 G14	***************************************																
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\$ 38.817.870 \$ 38.191.294 \$ 37.408.394 \$ 37.646,025 2,529,227		- 1	и.		1 000 400	1,672,483	47,374		39,593,690			331,563	159,358	211,796	70,877	155,206	16,665	53,607	(4,220)	18,318		161	34,500	551	1,223	395,862		41,749	3,110		44,558	1 534 004
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		BEGINNING BALANCE		CASH RECEIPTS:	Collections	T-1-1-1	Interest Income	CTUITOUR LEGY OF AUGUS	IOTAL CASH RECEIFTS	A CT DICTIONAL TOC	Dischard Motor	Turildsed Water	Furchased Fower	Payroll	Operations	Employee Benefits	Legal	Materials	Insurance	Sales Tax	Bank Service Charge	Refunds	Oulside Services	Reg Commission Exp	Capital Expenditures	IFR 2016/2021	IFR 2022	New Facility Study	EG Well Refurbishment	Debt Service (P & I)	Water Protection	TOTAL DISBURSEMENTS

KENT COUNTY WATER AUTHORITY MONTHLY FINANCE REPORT FOR THE MONTH ENDING FEBRUARY 28, 2023

		Feb 2023	_	Feb 2022
Cash Receipts & Disbursements				
Washington Trust-Deposit Account	\$	3,031,656	\$	6,603,472
Washington Trust-Checking Account		231,686		71,787
Washington Trust-Restricted Accounts		2		11,874,218
RIIB-Revenue Bond Fund		15,985,214		39
BNYM Restricted Accounts		18,332,028		1744
	\$	37,580,584	\$	18,549,477
Collections	\$	1,565,274	\$	1,905,423
Disbursements	\$	1,729,314	\$	1,676,364
Revenues				
Monthly Budgeted	\$	1,361,733	\$	1,446,211
Monthly Actual	·	1,567,627	·	1,385,177
Over/(Under) Budget	\$	205,894	\$	(61,034)
YTD Budgeted	\$	15,603,466	\$	14,564,645
YTD Actual		15,847,614		13,880,602
Over/(Under) Budget	\$	244,148	\$	(684,043)
Expenditures				
Monthly Budgeted	\$	1,250,292	\$	1,086,024
Monthly Actual		1,248,911		1,190,833
(Over)/Under Budget	\$	1,381	\$	(104,809)
YTD Budgeted	\$	10,680,664	\$	10,473,192
YTD Actual		11,814,754		10,567,447
(Over)/Under Budget	\$	(1,134,090)	\$	(94,254)
YTD Budgeted Surplus/(Deficit)	\$	(889,942)	\$	(778,298)
Sales	\$	1,542,875	\$	1,434,973
Open Receivables				
0-30 Days	\$	1,731,003	\$	1,551,893
31-60 Days		88,475		247,823
61-90		38,974		7,864
Over 90 Days		246,598		198,878
	\$	2,105,051	\$	2,006,458

BALANCE	
FUND	
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Kent County Water Authorit: NUES, EXPENDITURES AND CHANG	
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Kent REVENUES,	
OF	
Kent County Water Authority STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE	
03/14/2023 03/14/2023	
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MOTHER PROPERTY.	D	RRENT MC	H L N O	A E A	R-TO-DA	T B
	BUDGET	ACTUAL	ACIUAL OVEK/ UNDER BUDGET	BUDGET	ACTUAL	ACTUAL OVEK/ UNDER BUDGET
1-4190 INTEREST & DIVIDEND INC.	5000.00	59411.03	54411.03	40000.00	283982,94	243982 94
1-4210 MISCELLANEOUS INCOME	m	5618.0	3534.6		A 67610	84606
1-4750 OTHER REVENITE-SAMPLES	. (1		יי ע יי ע			מי הייני
TOTALS FOR OTHER INCOME	7666.66	29.0	57962.37	4665.04	494255.62	432922.34
1-1184 MISC BILLABLE WORK	7500.00	-947.20	-8447.20	60000.00	5078.16	-54921.84
1-401A METERED SALES - GC	900000.00	960112.13	60112.13	11000000.00	10692783.72	-307216.28
1-401B 1-4620 1-4620	170000.00	255658.02	85658,02	2305000.00	2330424.07	25424.07
PRIVATE FIRE PROTECTION	30833.33	30210.56	-622.77	246666.64	242304.24	-4362.40
PUBLIC FIRE PROTECTION	130666.66	131209.22	542.56	1045333.28	1047377.20	2043.92
SALES -PUBLIC AUTHORITIES	45000.00	41788.77	-3211.23	529000.00	512045.73	-16954.27
SALES FOR RESALE	50000.00	60071,50	10071.50	186000.00	377979.02	191979.02
SERVICE AND LATE CHARGE	8333,33	20844.98	12511.65	66666.64	78876.61	12209.97
OTHER REVENUE-INSPECTIONS	8333.33		-8333,33	66666.64	32815.00	-33851.64
	3400.00	3049.99	14767.01	36800.00	33674.	-3125.
		201297.9	4 / 9 3 I	5542133.2	1535358.6	88774.5
TOTALS FOR REVENOES	33 · 3	67627.0	205893.69	15603466.48	15847614.26	244147.78
EAFENDLTURES						
1-6020 PURCHASED WATER	65000.0	81808.7	-16808.7	3375000.0	0.90	0,
TOTALS FOR SOURCE OF SUPPLY EXPENSES	365000.00	381808.73	-16808.73	3375000.00	4106206.07	-731206.07
1-6210 FUEL FOR PUMPING	12500.00	12028.51	471.49	100000.00	106093.06	-6093.06
POWER PURCHASED	54166.66	93441.27	-39274.61	433333.28	605195,33	-171862.05
PUMPING LABOR	13883,33	15425.13	-1541.80	111066.64	121009.01	-9942.37
PUMPING EXPENSES				1700.00	3658.73	-1958.73
STRUCTURE/IMPROVE LABOR	22916.66	8810.55	14106.11	183333.28	100105.81	83227.47

Kent County Water Authority STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
03/14/2023 03/14/2023 Z
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		AS OF	02/2023			
ACCOUNT DESCRIPTION	n o	RRENT MO	H T N	Y E	AR-TO-DA	T E
	BUDGET	ACTUAL	UNDER BUDGET	BUDGET	ACTUAL	ACTUAL OVEK/ UNDER BUDGET
PUMPING EQUIPMENT LABOR	7500	6219.1	80.8	6000000	70356.0	-10356.0
TOTALS FOR PUMPING EXPENSES	110966.65	135924.60	-24957.95	889433.20	1006417.96	-116984.76
1-6410 CHEMICALS	10416.66	1388.17	9028.49	83333.28	16593.91	66739.37
1-642A WATER TREATMENT LABOR	20833.33	10222.06	10611.27	166666.64	3754.1	2912.4
1-642B OPERATION EXPENSES	12500.00	9476.82	3023.18	100000.00	49381.07	50618.93
. ,	1250.00	22.99	1227.01	10000.00	3258.67	6741.33
	9.	-16.5	1683.1	3333.2	18	443.3
TOTALS FOR WATER TREATMENT EXPENSES	46666.65	21093.54	25573.11	373333.20	194877.77	178455.43
1-662A T & D LINE LABOR	2916.66		2916.66	23333.28	29947.22	-6613.94
1-663a 1-663a	4166,66	2861,55	1305.11	33333.28	55456,62	-22123.34
1-6550 1-6550	5833.33	4049,13	1784.20	46666,64	30734.69	15931,95
T & D MISC	1250.00	4955.89	-3705.89	10000.00	23181.16	-13181,16
	4583.33	2078.68	2504,65	36666.64	49293.08	-12626.44
	45833,33	48719.62	-2886.29	366566.64	609273.26	-242606.62
1-6750 1-6750	16666,66	11939.26	4727.40	133333.28	113296.06	20037.22
	14583.33	11641.33	2942.00	116666.64	65182.81	51483.83
HYDRANT MAINTENANCE	7083.3	1876,8	793.5	9.9999	1532.2	65.6
TOTALS FOR TRANS. & DISTR. EXPENSES	102916.63	98122.34	4794.29	823333.04	1037897.19	-214564.15
1-902A METER READING LABOR	12916.66	5855.41	7061.25	103333.28	49825.39	53507.89
COURT DABOR	15416.66	17524.83	-2108.17	123333,28	128384.58	-5051.30
CUSTOMER BILLING SUPPORT	583	3092.9	90.3	16666.6	30121.0	3454.4
TOTALS FOR CUSTOMER ACCT. EXPENSES	42916.6	3	6443.46	343333.20	308331.06	35002.14
1-9090 SHIPPING & FREIGHT	416.66	219.54	197.12	3333.28	1613.76	1719.52
	99.9999	6953.89	-287.23	53333.28	55548.11	-2214.83
				26000.00	55166.07	-29166.07

Kent County Water Authority STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
03/14/2023 03/14/2023 Z
REPORT DATE SYSTEM DATE FILES ID

AS OF 02/2023

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ACCOUNT DESCRIPTION	D 2	RRENT MO	H L N O	Y E	AR-TO-DA	
	BUDGET	ACTUAL	UNDER BUDGET	BUDGET	ACTUAL	ONDER BUDGET
COMPUTER EXPENSE	26666.66	39278.48	-12611.82	213333.28	244850.46	-31517.18
BANK CHARGES	2916.66	7838.47	-4921.81	23333.28	55485.91	-32152.63
	41666.66	48836,49	-7169.83	333333.28	328440.39	4892.89
	99.9999	5258.61	1408.05	53333.28	44617.17	8716.11
	16666.66	13532.80	3133.86	133333.28	147112.80	-13779.52
	19833.33	19779.16	54.17	158666.64	155898.31	2768.33
1-7200 1-9270 1-9270	60000.00	58622.72	1377.28	763000.00	773133.73	-10133.73
				80000.00	80000.00	
1-7250 TEGULATORY COMM EXP	19166.66		19166.66	153333.28	126551.83	26781.45
TOTAL EXPENSE	83.33		83,33	666.64	6214.13	-5547.49
	1750.00	1750.00		14000.00	14000,00	
1-0326 1-9328 1-9328	12083,33	15442.87	-3359.54	96666.64	93474.67	3191.97
JORGE TRUCK LABOR	8333.33	4691.18	3642.15	66666.64	109344.84	-42678,20
PAID TIME OFF	30000.00	10727.64	19272.36	30000.00	112223.61	-82223.61
1	83.3		83.3	9.999		9.999
TOTALS FOR ADM. & GENERAL EXPENSES	252999.93	232931.85	20068,08	2202999.44	2403675.79	-200676.35
1-9180 LICENSES & PERMITS	250.	52	-202.	2000.0	1977.0	3.0
TOTALS FOR MISC. & GENERAL EXPENSES	250.00	452.00	-202,00	2000.00	1977.00	23.00
1-4030 DEPRECIATION EXPENSE	312742,58	326564.33	-13821.75	2501940.64	2612514.64	-110574.00
PAYROLL TAXES	15833.33	15540,68	292.65	126666.64	114439.64	12227.00
INTEREST EXPENSE				42625.0	8416.9	14208.0
TOTALS FOR OTHER EXPENSES	328575,91	342105.01	-13529.10	2671232.28	2755371.25	-84138.97
TOTALS FOR EXPENDITURES	1250292.42	1248911.26	1381.16	10680664.36	11814754.09	-1134089.73
EXCESS OF REVENUE OVER EXPENDITURES FOR general	111440.89	318715.74	207274.85	4922802.12	4032860.17	-889941.95

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OTHER ADJUSTMENTS TO FUND BALANCE

ACCOUNT DESCRIPTION

FUND BALANCES - JULY 1
FUND BALANCES - FEBRUARY 28

AS OF 02/2023

BUDGET ACTUAL UNDER BUDGET

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Kent County Water Authority :MENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

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